

**CENTRAL UNIVERSITY
OF KARNATAKA**

(Established by an Act of the Parliament in 2009)



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F.No.CUK/CD/F-5973/08

Date: 21.12.17

EXPRESSION OF INTEREST FOR POTABLE DRINKING WATER

The University invites expression of interest on letter heads of interested vendors for the supply of Purified/Potable Drinking Water at CUK. The details can be found on the University website (www.cuk.ac.in). Interested persons/vendors may submit the same to the office of **The Registrar**.

Date of Issue of EOI : 21.12.2017
Last Date & Time for Receipt of EOI Document : 16.01.2018 (12.00 Noon)
Time and Date for Opening of the EOI : 16.01.2018 (3.00 PM)

Interested vendors may be present in the opening of EOI in committee hall ground floor, admin building.

**Sd/-
Registrar**

**Gulbarga
Date:21.12.2017**

General Guidelines

1. The Expression of Interest is to be submitted on official letter /head of the vendor along with non-refundable EOI fees of **Rs.1000/-** only as account payee DD or bankers cheque/ bankers guarantee payable at Canara Bank CUK, kadaganchi in favor of “**The Finance Officer**” **Central University of Karnataka**.
2. The EMD for EOI should have been obtained not earlier than ten days before the prescribed date of submission of the Expression of Interest, and it must be in the form of DD / FDR / bankers cheque / bankers guarantee payable at Canara Bank CUK, kadaganchi in favor of “**The Finance Officer**” **Central University of Karnataka**.
3. The Vendor should have been issued license by the concerned govt. dept. to operate in the concerned business field. (Copy to be enclosed).
4. The Vendor should have license copy of BIS.
5. The permission / contract will be awarded to the lowest quoted bidder of the technically qualified bid / Expression of Interest.

Scope of work; Central University of Karnataka needs Purified/Potable Drinking Water in cans of 20 liters invariably having the **dates of manufacturing, packing and expiry for use** in its premises located near Kadaganchi, Kalaburgi. The water should be treated through R.O, U.V and Ozone systems.

- A. Approximate requirement- as per (Annexure-I).** The total estimated value of the EOI for one year is approximately Rs.4,00,000/- The quantity of the requirement of Drinking water may increase or decrease by 30%. The quality of the Purified/Potable Drinking Water should be good and to be supplied as per the specification/ norms prescribed by the Govt. for the EOI Schedule for the supply of the water in cans shall be throughout the and scheduled validity period of one year as per the office requirements. The vendor/supplier are requested to quote rates for water in 20 ltrs can for supply of purified drinking water twice in a week as per requisition from unit officers concerned and take acknowledgement for quantities supplied each time. The dispensers should be supplied to different units at the points mentioned by respective unit officers. The requisition for water in 20 Ltr. can will be made by unit officers over telephone/in person.
- b. Terms and Conditions:** The vendor /supplier is advised to go through the following Terms and conditions carefully before filling up the EOI form. EOI form which is not in conformity with the instructions or incomplete is liable to be rejected.

Submission of EOIs: Sealed EOIs are to be submitted clearly furnishing the rates for the Purified/Potable Drinking Water and all pages of the EOI document are to be signed by the vendor /supplier. The EOI cover containing the EOI schedule is to be super scribed “EOI for supply of Purified/Potable Drinking Water can to CUK”, and send the same to The Registrar, Central University of Karnataka, Kadganchi, Administration building, first floor, Kadganchi, Kalburgi-585367 and not by name or the same can be put in to the sealed box reserved for the EOI. The vendor /supplier are required to facilitate to visit/inspection of the vendor /supplier water purification plant at mutually convenient date and time. Any EOI received after the specified time and date for submission of the EOI, shall be rejected. **If the Opening day is holiday, opening of the EOI will take place on the next day.**

- c. Signing of the EOI form by authorized persons:** The person signing the EOI or other documents shall indicate his full name below his signature and must specify whether he has signed as, Sole Proprietor/Partner. In the case of partnership firm, the empowered is to sign such EOI and enter into agreement and in the case of company incorporated under the Indian Companies Act., the duly authorized by the board of Directors for the purpose is to sign.
- d. Each bidder shall enclose the following documents.**
1. NSIC certificate to claim exemption of EMD.
 2. GST Registration Certificate
 3. PAN Card
 4. BIS license certificate.
 5. ITRs for last three years from the assessment years 2014-15 to 2016-17
 6. Audited Profit and Loss for last three financial years from 2014-15 to 2016-17
 7. Work orders/purchase order for supply of water to reputed institutions/Govt Sector

e. EOI Opening and Evaluation:

The EOI will be opened at 3-00 PM. on the same day i.e. 10.01.2018 and L-1 will be evaluated based on lowest cost quoted subject to the fulfillment of other conditions.

- 1) EMD payable is Rs.10,000/- (Rupees ten thousand only)
- 2) **Mode of payment:** - The EMD amount may be paid through Demand Draft or bankers cheque/ bankers guarantee payable at Canara Bank CUK, kadaganchi in in the favor of **The Finance Officer, Central University of Karnataka, payable at Kalaburgi**, which is refundable without interest. Holders of valid and current NSIC registration acquired for supply of water are **exempted from payment of EMD**. However, the successful vendor /supplier shall pay the security deposit on finalization of EOI.
- 3) EMD of unsuccessful vendor/supplier will be refunded after finalization of the EOI. And EMD of successful vendor /suppliers will be refunded on submission of Performance Bank Guarantee.
- 4) **Forfeiture:** - EMD is liable to be forfeited in case of vendor /supplier. withdraws his bid after opening the same and also successful vendor /supplier fails to enter into agreement for the supply of purified drinking water as per the EOI within the 21 days from the date of letter of acceptance.
- 5) Those who are submitting NSIC registration should make sure that the certificate is valid currently and issued for those items for which the vendor /supplier is quoting for with reference to monetary limits also. Only in such cases, EMD exemption is allowed. Vendor /supplier are advised to make sure that this NSIC registration is valid and current. Otherwise the EOI is liable to be rejected.

f. Security Deposit: - 10% of contract value i,e Rs.40,000/- (Rupees Forty Thousand Only).

- 1) EMD paid by the successful vendor /supplier shall be refunded on receipt of Performance Bank Guarantee for the contract period plus Six months.
- 2) **Release:** Bank guarantee /security deposit the security deposit will be released after satisfactory execution of the contract.
- 3) **Forfeiture:** - The security deposit amount is liable to be forfeited either in full or in part, if the successful vendor /supplier fails or neglects to perform any of the obligations under the terms and conditions of the EOI or the purchase order placed on him.
- 4) Purpose: The Security Deposit is for guarantee for the satisfactory performance of the contract awarded by CUK.

g) The vendor /supplier has to supply the purified drinking water by at 11:00 am, and he has to provide water in cans at free of cost along with water dispenser wherever necessary as asked by Head of Dept/Section Officer the campus development twice a week (Monday and Wednesday). If the vendor /supplier fails to deliver them within the prescribed time, the vendor /supplier shall be **liable to be levied penalty @ 5% of the value of the month bill.**

h) Other EOI conditions:

- 1) Quoted prices should also include transportation charges and taxes as applicable and the Purified Drinking Water Jars/bottles shall be supplied at the premises of the offices, wherever

purchase order is placed Without any extra charges.

- 2) The quoted rate shall be same for the entire contract period.
- 3) The agreement shall come into effect from the date of acceptance of EOI and shall be in force for a period of one year and can be renewed for further period at the same terms and conditions in steps of three months.
- 4) In case of any additional cans required, the contractor shall arrange for the same on request from the office
- 5) The department will not pay any money directly to the person(s) employed by the contractor.
- 6) The Purified Drinking Water supplied shall be of good quality and standard as certified by BIS/ (ISI)/Any Public Authority without any deviation.
- 7) Signature of the vendor /supplier is required on all pages of the EOI schedule.
- 8) The vendor /supplier shall provide adequate manpower for supply of water cans at all the buildings.

- 9) No post bid clarification is entertained at the initiation of the vendor /supplier after opening the EOI.
- 10) The applicable taxes are deductible from gross bill
- 11) Subcontracting is not permissible.
- 12) The vendor /supplier shall ensure that his employees while on the premises carrying out their obligation under this agreement observe the standards of cleanliness, decorum, safety and general discipline laid down by the University.
- 13) **Cancellation of the EOI:** The CUK reserve the right to cancel the letter of acceptance and Purchase Order at any time, if the vendor /supplier fails to meet the specifications within the terms of the EOI document. The CUK shall not be held responsible for any loss or damage suffered by the contractor as a result of the cancellation of the letter of acceptance/purchase order.
- 14) **Conditions for Supply:** The vendor /supplier should supply to all the departments, hostels, health Centre and administration building and guest house etc, of Central University of Karnataka, at the same rates quoted the vendor /supplier and the rates quoted shall be same through the agreement period. The purified drinking water should be in good quality and as per the specifications given by BIS/ISI/ Govt. If these conditions, for supply, are not followed, the PO/ contract will be cancelled and the Security Deposit paid by the approved vendor /supplier (Contractor) will be forfeited in favor of CUK.
- 15) **Procedure for Payment of Bills:** The approved vendor /supplier (Contractor) has to arrange supply 20Ltr water in cans with purified drinking water as per the specifications mentioned to all unit offices under proper acknowledgement. At the end of a month the contractor has to submit bill to Office of the Campus Development, enclosing original copies of the acknowledgment signed by the concerned HOD/Section Head for supplies made. The bill shall be processed by Campus Development Office on monthly basis.

ANNEXURE-I

Specifications:

1. The purified/potable drinking water can should be supplied to the various School buildings, hostels, guest house, health Centre, Library and administration building etc.
2. The quality of the containers should match to the BIS standards. Transparency of the can must be a minimum of 85%.
3. The quality of the drinking water should confirm to the ISI/BIS (as amended by subsequent revisions)
4. The drinking water being supplied needs to bear the BIS/ISI mark and ISO certificate.
The cans need to bear the name of the brand.
5. There shall be no compromise on the quality of the water that is to be supplied.
6. The contractor shall quote the rates inclusive of labour charges, statutory expenses and other maintenance costs only in financial bid and the technical bid consisting the price will be summarily rejected.
7. The container/ water cans should contain date of packing and date of expiry.
8. The vendor /supplier shall be liable for and make good any damage caused to the customer premises or any part thereof or to any fixtures or fittings thereof of therein or loss causes due to theft etc. by any act, omission default or negligence of the contractor or his employees.
9. The departments shall not be responsible or liable for any theft, loss, damage or destruction of any property of the contractor lying in the premises from any cause whatsoever.
10. CUK reserves the right to terminate the contract giving one month's prior written notice to the contractor.
11. A copy of the BIS license should be attached along with the filled in EOI application.
12. Failure by the contractor to comply with any statutory requirements and / or the terms of the agreement during the period of contract shall result in termination of the contract and subsequent disqualification from participation in any future EOI of the University.

Annexure-II
(Undertaking by the Supplier)

I/We have gone through and understood fully the terms and conditions detailed in the EOI Notice / schedule for supply of purified/potable drinking water. I/We enclosed a Demand Draft for EOI fee and EMD as detailed below:

Sl.no	Particulars	DD No.	DD dt.	Bank Name	Amount (Rs.)
1	EOI Fee				
2	EMD				

I/We also declare that the security deposit will be submitted soon after the receipt of communication of acceptance of EOI and within the stipulated time. I/we also declare that I/We shall abide by the terms and conditions detailed in the EOI schedule.

Seal and Signature

Annexure-III

Price Bid

Give it on the letter head of the company.

To

The Registrar
Central University of Karnataka
Kadganchi, Kalaburagi

RATE CONTRACT FOR SUPPLY OF POTABLE DRINKING WATER IN CANS OF 20L IN ALL THE DEPARTMENTS, HOSTELS, HEALTH CENTRE AND ADMINISTRATION BUILDING AND GUEST HOUSE, OF CENTRAL UNIVERSITY OF KARNATAKA.

Sl.no	Specifications	Rate per 20 Ltr of water can inclusive of all taxes, transport and handling charges.	
		In figure	In words
1.	ISI / BIS certified Supply of 20 ltr drinking water cans.		

The rates quoted above are inclusive of all charges likes, handling, local taxes transportation and delivery charges at Dept./offices that is specified in the Supply Order. EOI the rates quoted above will not be revised during the Validity Period of the agreement due to Market Fluctuations

Signature of bidder/supplier

{ With Seal of the Firm }

